



**OFFICE OF THE COMMISSIONER OF CENTRAL TAX, GST  
COMMISSIONERATE, TIRUPATI  
9/86-A, AMARAVATHI NAGAR, WEST CHURCH COMPOUND, M.R. PALLI  
ROAD, TIRUPATI - 517502**

PHONE NO.: 0877-2240682

E-mail id:- [comm.tpt@gov.in](mailto:comm.tpt@gov.in)

सेवा में/To  
केंद्रीय कर के अपर आयुक्त /The Additional Commissioner of Central Tax,  
जीएसटी भवन, बंदरगाह क्षेत्र/GST Bhavan, Port Area,  
विशाखापत्तनम/Visakhapatnam - 530035.

ध्यान दें: सहायक आयुक्त (सीसीओ)  
**Attention: Assistant Commissioner (CCO)**

महोदय /Sir,

विषय: आरटीआई- आरटीआई अधिनियम 2005 के तहत सीपीआईओ और अपीलिय प्राधिकारियों का पदनाम - 31.03.2025 को समाप्त तिमाही के लिए रिपोर्ट -के संबंध में।  
Sub: RTI- Designation of CPIOs & Appellate Authorities under the RTI Act 2005 - Report for the Quarter ending on 31.03.2025 -Reg.

\*\*\*

Kind reference is invited to the CCO's letter vide File No. GCCO/RTI/RPTS/4/2022-TECH-O/o CC-CGST-ZONE-VISAKHAPATNAM dt. 28.03.2025 on the above cited subject.

2. दिनांक 31.03.2025 को समाप्त तिमाही की रिपोर्ट तिरुपति जीएसटी आयुक्तालय के संबंध में सूचनार्थ निर्धारित प्रारूप में प्रस्तुत की गई है।

The report for the quarter ending 31.03.2025 is furnished in the prescribed format in respect of Tirupati GST Commissionerate for favour of information.

3. यह आयुक्त के अनुमोदन से जारी किया गया है।

This issues with the approval of the Commissioner.

आपका विश्वासी/Yours faithfully,

**Signed by**

**Ambe M**

**Date: 07-04-2025 14:44:40**

अपर आयुक्त/JOINT COMMISSIONER

RTI Annual Return Information System**Quarterly Return Form**

Public Authority	Assistant Commissioners of Central Tax, Head Quarters Office, Tirupati CGST Commissionerate.
Quarter	Q.E. 31.03.2025
Financial Year	2024-25

**\* Block I (Details about the requests and appeals)****Progress during Quarter**

	Opening Balance as on beginning of this Quarter	No. of applications received as transfer from other PAs u/s 6(3)	Received during the Quarter (including cases transferred to other PAs)	No. of cases transferred to other PAs u/s 6(3)	Decisions where requests/appeals rejected	Decisions where requests/appeals accepted
Requests	05	62	00	10	01	27
First Appeals	00	01	01	00	01	00
Total no. of CAPIOs designated	Total no. of CPIOs designated		Total no. of AAs designated			
1	5		1			

**\* Block II (Details about fees collected, penalty imposed and disciplinary action taken)**

Registration Fee Collected (in Rs.) u/s 7(1)	Addl. Fee Collected (in Rs.) u/s 7(3)	Penalty Amount Recovered (in Rs.) as directed by CIC u/s 20(1)	No. of cases where disciplinary action taken against any officer u/s 20(2)
20	0	0	0

**\* Block III (Details of various provisions of section 8 while rejecting the requested information)**

No. of times various provisions were invoked while rejecting requests														
Relevant Sections of RTI Act 2005														
Section 8 (1)										Sections				
a	b	c	d	e	f	g	h	i	j	9	11	24	Other	
-	-	-	-	-	-	-	-	-	-	-	-	-	-	

**\*Block IV (Details regarding compliance of direction/recommendation of the Commission, as per section 25(5))**

S.N	Reference No. of cases wherein Commission made specific recommendation per section 25(5)	Whether action is initiated to comply with recommendation of Commission (Y/N)	Details, thereof
	No cases have been referred.	No	NA

If the Public Authority made any changes in regard to its rules/regulations/procedures as a result of requested information by the citizens, please provide the summarized details of the changes

Nil

**Block V (Details regarding Mandatory Disclosures):**

A) Is the Mandatory Disclosure under Sec. 4(1)(b) posted on the website of Public Authority? (Yes/NO)	NO
If Answer of (A) is No - Is there any other medium of dissemination? Provide details:	
Yes, Through Public Notice	

If Answer of (A) is yes - Provide the detail/ URL of webpage, where the disclosure is:NA
<b>B) Last Date of updating of Mandatory disclosure under Section 4(1)(b)-N/ A</b>
<b>C) Has the Mandatory Disclosure been audited by third party as per DOPT vide OM No. 1/6/2011-IR dated 15.04.2013?-No</b>
If Answer of (C) is yes - Provide the detail/ URL of webpage, where the Audit report is posted:NA
Date of audit of Mandatory disclosure under Section 4(1)(b):NA

**CGST COMMISSIONERATE, TIRUPATI**  
**DETAILS OF CPIOs & APPELLATE AUTHORITIES (Q.E. 31.03.2025)**

Sl.No	CPIO (Sh./Smt.)	Jurisdiction	Notified Officer for payment of fees	Appellate Authority (Sh./Smt.)
	Name, Designation, address, Telephone, Fax/e- mail of CPIO designated for Commissionerate.			Name, Designation, address, Telephone, Fax/e-mail of the Appellate Authority designated for Commissionerat e
1	<b>Smt. Prema S</b> Asst. Commissioner, <b>O/o. the Commissioner of Central Tax, Tirupati GST Commissionerate</b> 9/86-A, Amaravathi Nagar, M.R. Palli, <u>Tirupati-517502</u> Ph.No. 9962496324 e-mail: comm.tpt@gov.in	In respect of all matters pertaining to Hqrs. Office Tirupati Commissionerate Tirupati	CPIO/DDO Tirupati Commissionerate	Shri. Ambe M., Joint Commissioner O/o. the Commissioner of Central Tax, GST Commissionerate, Tirupati. 9/86-A, Amaravathi Nagar, M.R. Palli, Tirupati-517502. Phone No. 0877-2240474. e-mail: comm.tpt@gov.in
2	<b>Shri. K N Nanda Kishore,</b> Asst. Commissioner of Central Tax. <b>Tirupati GST Division</b> D.No.15-30/4, Padmavati Nagar, <u>Tirupati-517 502</u> Ph.No. 0877-2261698 e-mail: tpt-cgstdivision@gov.in	In respect of all matters pertaining to <u>TIRUPATI DIVISION,</u> Chittoor Dist.	CPIO/DDO Tirupati Commissionerate	
3	<b>Shri S. Sunder Raju,</b> Assistant Commissioner of Central Tax, <b>Kurnool GST Division,</b> Near Children's Park <u>Kurnool- 518 001</u> Ph.No.08518-222373 e-mail: knl-cgstdivision@gov.in	In respect of all matters pertaining to <u>KURNOOL DIVISION,</u> Kurnool Dist.	CPIO/DDO Tirupati Commissionerate	
4	<b>Smt. G Anitha,</b> Assistant Commissioner of Central Tax. <b>ANANTAPUR GST Division,</b> D.No. 28-999, 1 <sup>st</sup> Floor, GST Bhavan, Beside Montessori School, Sangamesh Nagar, <u>Anantapur-515001</u> Ph.No.08554-277339 e-mail: atp-cgstdivision@gov.in	In respect of all matters pertaining to <u>ANANTAPUR DIVISION,</u> Anantapur Dist.	CPIO/DDO Tirupati Commissionerate	
5	<b>Shri S. Vini,</b> Assistant Commissioner of Central Tax, <b>KADAPA GST Division,</b> III Floor, LKR Towers, Rajiv Marg Road, APHB Colony	In respect of all matters pertaining to <u>KADAPA DIVISION,</u> Kadapa	CPIO/DDO Tirupati Commissionerate	

	<u>Kadapa-516004</u> Ph.No.08562-2251383 e-mail: kdp- cgstdivision@gov.in	Dist.		
--	--	-------	--	--